

#### STEP FOUR: FUNDING FOR A ROOF PROBE

- SCA requires a roof probe to confirm the structural integrity of the roof.
- Schools need to apply for a Capital Improvement Grant from their local city council member to cover this cost, which can run up to \$60K.
- Be mindful of the grant cycle application deadlines.

**Did the SCA probe conclude your school roof can support the additional weight of a green roof?**

**YES**

#### STEP FIVE: FUNDING FOR A GREEN ROOF

- Does your initial design need to be modified? Bigger with lots of extras is costlier, so be realistic.
- Apply for Capital Improvement Grants from your borough president and council member for the next grant cycle. Remember- other school grant projects might be put on hold. SCA will determine the actual budget cost. Expect potential cost overruns.
- Look for other grants for “soft costs” such as educational tools for the roof, public relation campaigns, and other needs. Check with the Department of Environmental Protection (DEP) for possible funding related to green roofs and stormwater runoff.
- Only city funds can be used for construction costs. Grants will be given directly to SCA.

#### STEP SIX: CONSTRUCTION

- Once SCA finalizes your roof design, the SCA contracted architect/engineer will schedule construction. The school will have an SCA project manager liaison.
- SCA will hire contractors in a bidding process.
- During non-school hours construction work is scheduled. The SCA liaison will work with the community to address any safety and noise concerns. Promote the long-term benefits of the project to the surrounding community.
- Changes made to the roof CO will trigger remediation of any outstanding building violations. Some violations may be minor, but others can potentially lead to new Capital Improvement Projects. You should check the Department of Buildings website to see what violations your school building may have listed.
- During the construction process, the school team should develop curriculum integration, a framework for teacher usage, student safety, and a maintenance plan.

#### STEP SEVEN: COMPLETION

- Once the completion date is secure, plan your ribbon-cutting ceremony with elected officials and everyone involved in the project! Invite local media to cover your event.
- Play it forward! Give tours and help other schools navigate the process for a greener and more sustainable NYC.